

YWCA England & Wales Trustees' report and financial statements to 31 March 2009

**Company number 137113
Charity registration number 217868**

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YWCA is the leading charity working with the most disadvantaged young women in England and Wales.

Registered office

Clarendon House, 52 Cornmarket Street, Oxford, OX1 3EJ
01865 304200
www.ywca.org.uk

Auditors

Buzzacott LLP, 12 New Fetter Lane, London, EC4A 1AG

Bankers

Unity Trust Bank PLC, Nine Brindleyplace, Birmingham, B1 2HB

Solicitors

Stafford Young Jones, The Old Rectory, 29 Martin Lane, London, EC4R 0AU

Investment managers

Blackrock Investment Managers, 33 King William Street, London, EC4R 9AS
Rensburg Sheppards Investment Management, 2 Gresham Street, London, EC2V 7QN
Cazenove Capital Management, 12 Moorgate, London, EC2R 6DA
Mayfair Capital Investment Management, 23 Bruton Street, London, W1J 6QD
Schroders & Co Ltd, 100 Wood Street, London, EC2V 7ER

Board of Trustees

| | |
|----------------------|-------------------------------|
| Helen Wollaston | Chair from 15.10.08 |
| Amanda Ariss | |
| Sarah Bond | |
| Catherine Brown | From 15.10.08 |
| Rachael Clapson | |
| Donna Dickenson | From 16.07.08 |
| Helen Donahoe | From 15.10.08 |
| Christine Freshwater | Chair and Trustee to 15.10.08 |
| Janet Green | |
| Barbara Harrington | From 15.10.08 |
| Rebecca Leete | |
| Mary Pasby | |
| Lynn Pertoldi | |
| Inderjit Kaur Sahota | |
| Fareena Shaheed | |
| Helen Timbrell | From 15.10.08 |



Report of the board of trustees for the year ending 31 March 2009

Our vision

Our vision is that all young women, particularly those living in the most deprived areas of England and Wales, are able to overcome the prejudice and barriers they face and fulfil their potential. YWCA has provided services to women for more than 150 years.

Our structure

YWCA England & Wales is a registered charity and a company limited by guarantee, governed by a Memorandum and Articles, the most recently amended version of which is dated August 2002. Our registered company number is 137113. Our registered charity number is 217868.

The objects for which the charity is established are to eliminate all forms of disadvantage experienced by young women, to encourage their social, physical, spiritual and personal development and to promote their leadership and participation in society.

Our commitment to public benefit

The trustees have considered the Charity Commission's guidance on public benefit when planning the activities of the charity. The trustees believe that they comply with the Charity Commission guidance, in accordance with section 4 of the Charities Act 2006. YWCA's aims and activities benefit the young women we work with by providing them with confidence, skills, information and opportunities that increase the control they have of their own lives and enhance the lives of those around them. Our services can be accessed by all young women and are free for them to use. Our influencing and campaigning work benefits all young women, particularly those who are facing discrimination or disadvantage.

Our aims

Young women are at the centre of all that we do. They face unique problems in today's society, are largely unheard and lack influence: young women come to YWCA for support, guidance and learning opportunities designed with their specific needs in mind. We campaign with them to combat the discrimination and disadvantage they face. We want them to:

- be inspired and determined
- be healthy and safe
- be in control
- speak out and be listened to
- gain opportunities, and
- give back.

As the leading charity working with the most disadvantaged young women, YWCA is able to:

- lead on what matters for young women, not what matters to government
- give young women a voice
- campaign to change policy and practice which affects young women
- link with World YWCA, a network of 25 million women in 109 countries.

Our objectives – 2008 to 2009

To build a sound foundation for future plans, we planned that during the year to 31 March 2009 we would:

1. deliver high quality services to 3,300 young women aged 11 to 30 years and encourage them to participate in our work at all levels
2. invest in further internal change, improving how we work and developing high performing staff and managers
3. ensure that every centre will be ready for tendering and contracting with local commissioners
4. sustain income from existing sources and increase income from institutional sources (local, national and European grants, contracts, trusts, statutory and lottery funding)
5. build a positive profile so that we can influence parliamentary and local stakeholder audiences and make a difference to young women. Our media programme will develop to support this.



Case study: Natasha

Natasha was homeless, depressed and pregnant. She had served numerous short sentences in various prisons, had an alcohol and substance abuse problem, and her other children had been taken away from her. She feared she might not be allowed to keep her new baby, and she was in danger of re-offending. Somehow, with the help of the *Together Women* programme at YWCA Doncaster, she managed to get her life back together.



For women like Natasha with a history of offending, or at risk of offending, *Together Women* offers help to reduce the likelihood of them breaking the law. It helps families stay together and reduces the number of children taken into care.

Natasha's YWCA key worker offered her support with counselling, group support from women in similar situations, and legal and housing advice. It's worked and she's made massive progress. When she had her daughter last year social services did not intervene; she has not re-offended; she has her alcohol and substance abuse under control and she has now found accommodation for herself and her daughter.

And now Natasha has resumed contact with her other children, volunteers at YWCA Doncaster, and is training for a customer services qualification.

Local agencies working with women at risk of offending refer their clients to *Together Women*; a South Yorkshire Probation Officer explains why: "The key workers forge trusting relationships with some very damaged young women. The women enjoy the programme and value the support they receive. I have no doubt that *Together Women* is a strong protective factor in keeping women out of trouble and encourages them to make something of themselves and leave abusive relationships."

The majority of women who offend suffer a multitude of problems. Some may have been sexually or physically abused, many struggle with substance abuse or have health problems: 80% have a diagnosed mental health condition. Many did badly at school or are in some way socially or financially excluded. The women who attend *Together Women* at YWCA Doncaster can get help to tackle all the challenges in their lives and this, we believe, may be the reason why it works so well. Now YWCA is working with partners such as Shelter to run *Together Women* across Yorkshire and Humberside.

Our achievements 2008 to 2009

YWCA made excellent progress during the year in the expansion of its services, the influence of its political campaigning and the participation of young women in both of these activities.

YWCA exceeded its targets for growth in services. We worked with more than 4,900 women during the year, 3,870 of these were in our core age range of 11 to 30. Almost one third of the women we worked with were from ethnic minorities.

One of our biggest campaign successes was the increase in the minimum wage for apprentices, which the Government increased from £80 to £95. This was one of the main calls of our *More Than One Rung* campaign, and ministers acknowledged the impact of this campaign and recognised publicly that the increase will mainly benefit the lowest paid female apprentices in hairdressing and early years care.



Participation by young women in our political campaigning exceeded our plans. One hundred and sixty-five women got involved in consultations and meetings with MPs, and 125 women were involved in local steering groups. During the year young women spoke at Labour, Conservative, Liberal Democrat and Plaid Cymru Party Conferences, influenced the Home Office Violence Against Women consultation, spoke at the Conservative Women's Organisation and gave an award at the Women in Public Life awards - to name just a few! Young women have also contributed to the way we run YWCA, as they met in their local and national steering groups and helped to set YWCA policy themes and the vision of YWCA. They were involved in recruiting key staff posts and interviewed potential candidates for posts of Chief Executive and Director of Services.

In May 2008 we held a reception at the House of Commons. Twelve young women, trustees and staff met with MPs and Peers. Pat McFadden, Minister at the Department for Business, Enterprise & Regulatory Reform commended the work YWCA had done and said that our *More Than One Rung* campaign had had a real impact on ministers.

In July we held an atypical careers day. Eighteen young women tried out different, often male-dominated, job roles. The young women really enjoyed the chance to gaining practical skills and the most popular activity was plumbing in a sink! The event was attended by Lesley Longstone, Director General in Young People's Directorate of the Department for Children Schools and Families.

In October, YWCA was invited to lead the participation of young people in the End Child Poverty's *Keep The Promise* rally in Trafalgar Square. At the rally young women from three YWCA centres introduced a video of a workshop at which young people discussed what poverty meant to them and why the Government should keep its promise to end child poverty. One young woman from YWCA Wolverhampton introduced the DVD at the Parliamentary Reception in Westminster.

In November, YWCA formed a London Steering Group to develop proposals for how YWCA could increase its presence in the capital. The first recommendations from this group to the Board are expected in July 2009.

In December YWCA attended the Low Pay Commission with five young women to explain to the Commission the impacts of low pay on the lives of young people.

In March 2009, we spoke in the House of Commons at a Conservative Women's seminar on debt. One young woman gave a compelling presentation on the difficulties she has faced.

Throughout the year, YWCA invested in internal change and management development, capability, discipline and absence. A new system was introduced to evaluate all roles in an open and transparent way. We held a staff conference that was attended by most staff and was well received.

We made good progress on preparing each of our centres for local commissioning, with individual action plans for each centre, and improvements in local partnership and relationship-building. Some local authorities were still not in a position to commission services from the voluntary sector, and in these areas we started to develop alternative plans. In areas where the authorities started to commission, we achieved a success rate for tenders of 78%.

We sustained our grant and contract income during the year, but were not able to grow it as a result of the slow progress to commissioning in some places. Our investment in national income generation proved beneficial with some significant new grants awarded for the 2009-2010 year, which are described in the following pages.



Extracts from a letter to Von Dawson, our centre manager at YWCA West Kent, based in Tonbridge

Dear Colleague

I have been asked by Tonbridge Youth Offending Team to write to members of the partnership to commend YWCA. From time to time YWCA has received financial help from agencies in the Community Safety Partnership. I know that these contributions are essential for its survival. When our budget allows, we always try to make a contribution to this organisation because of the outstanding work that it does with young women in our community.

Recently, in one of our team meetings, we were considering some of the good results the Youth Offending Service (YOS) is getting when working with very troubled young women. We have had a number of significant successes and it was only during the course of this conversation that we realised that in all cases we were discussing, YWCA had played a significant role in helping those young women turn their lives around.

YWCA has been one of the few agencies willing to engage with the critically complex and dangerous cases that we have had to deal with.

Despite the fact that YOS has not been able to make any financial contribution for a number of years, they have never turned away one of our referrals. During the course of last year they completed a pioneering work consultation with young women about to personal and community safety.

Workers from the Youth Offending Service have been most impressed with YWCA's ability to engage with the most damaged and disaffected young women. In our opinion, they have created a very safe and positive environment in which young women can gain access to many essential services.

Yours sincerely

John Dunn

Team Leader, Tonbridge Youth Offending Team

Our long-term priorities

Our strategic plan for 2009 to 2012 sets out what we need to do to remain the leading charity working with disadvantaged young women. By systematically growing our face-to-face work with young women and by influencing policies that affect them, we will reach more young women, and transform more lives. By 2012 we want to be working with 12,000 young women in our centres, through outreach and other service delivery methods.

Our success depends on all YWCA staff working collaboratively and recognising the importance of their personal contribution to each of our priorities. These are to:

1. make our work with young women more effective – expanding our reach and assuring the quality of all that we do
2. ensure that our influencing is as effective as possible
3. grow participation and young women's volunteering, and attracting support and volunteers
4. considerably improve our commercial and income generation capability
5. strengthen external recognition of what we do
6. develop the organisation so that we manage change effectively and grow.



Our objectives 2009 to 2010

Our objectives for this year are based on our priorities, listed above. They are to:

1. increase the numbers of women we work with to 6,600. To support this growth we will restructure our service delivery teams and implement a new quality assurance framework
2. continue to build our credibility with politicians and other decision-makers. We will involve more young women in our campaigning work and develop a relevant research programme, leading to at least two policy changes. We will develop a Welsh strategy and raise our political profile in Wales
3. grow participation and young women's volunteering, and get the results involve and Big Lottery Fund expect from their funding
4. increase our externally-generated income to £5.2 million (excluding investment income and proceeds from property sales)
5. review how we present YWCA to the outside world, relaunch our website, refresh our brand and increase coverage of YWCA in selected media
6. continue to strengthen the organisation's effectiveness, with improvements in management processes, including review of learning and development and reward strategies, and implementation of a new contact management system to streamline the way we interact with supporters and policy-makers.

The themes of our work

Our work focuses on themes which young women themselves have told us have the most impact the most on their lives: education, employment and skills, health and wellbeing, violence and crime, and money and debt.

Each of these themes is grounded in the services and opportunities that YWCA provides for young women experiencing disadvantage and social exclusion. A cross-organisation project management team for each theme will make the most of this experience as we develop policy, build our programmes to influence decision-makers nationally and locally, and win new supporters.

Participation

In 2007 we were awarded £294,000 over three years from the Russell Commission's involve fund. With this money we are creating volunteering opportunities for young women so they are able to shape policies and services by campaigning on behalf of other young women. Through peer support they will be encouraged to volunteer at YWCA and help us in recruitment, quality assurance and staff development so that our services are tailored to meet the needs of young women.



Getting service users involved is fundamental to our work. Young women help shape the services and activities at our centres, decide on what matters to them, and speak to policy-makers and service providers about ways to improve their lives. We are committed to expanding this crucial work over the next three years with the help of a grant from the Big Lottery Fund of £1.9 million.



Major funded projects

Funded by a grant of £691,000 over three years from the Department for Children Schools and Families, we will improve young women's lives by initiating local partnerships which contribute to local services through Children's Trusts and by supporting young women's involvement in policy development. We will strengthen our quality assurance systems and dissemination of good practice, internally and externally.

We are pleased to report that we have been awarded two major grants for work starting in 2009. The Department of Health have awarded us £200,000 to lead a coalition of women's organisations looking at health and social care. We were awarded £500,000 over three years from the Department of Communities and Local Government's Empowerment Fund to lead on community development by empowering more young women.

YWCA's financial position on 31 March 2009

On 31 March 2009, YWCA held total funds of £23.8 million. These funds have arisen in different ways over many years, and are subject to various legal restrictions on how they can be used.

During the year to 31 March 2009 we had planned to spend up to £2.5 million of these funds to support our existing work and pursue new opportunities for growth when they arose. During the year we were able to limit this expenditure of funds to only £1.3 million, due to tight cost control and some good prices achieved on the sale of properties. The funds held on 31 March 2009 were:

1. Endowments: £14.3m

Most of YWCA's funds are endowments. These funds were built up over 150 years from donors who wanted to support our work with young women in the long-term. Originally most of these donations were for buildings providing hostel services. When the buildings were sold, YWCA reflected the original donors' wishes to provide long-term support for generations of young women by holding the resulting investments in endowment funds. The proceeds were invested and now provide income each year to support our services and campaigning.

During 2008-09 the trustees drew down £1.2m of capital from the Expendable Endowment to invest in the future growth of the organisation. However, the trustees have determined that the remaining endowments must remain fully invested to protect YWCA's income streams and maximise capital growth as and when the economy and equity markets recover.

The trustees have invested all the endowments in a variety of UK and foreign assets and achieve about £0.7m of income each year to support YWCA's services and campaigning.

2. Restricted funds: £3.8m

2.1 Regional restricted funds: £3.1m

YWCA has some funds that arose from the sale of hostels which are not endowments but are subject to restrictions on the geographical areas in which they can be spent. YWCA is using these remaining funds to support and grow our work, and expects to use most of these funds by 2011, except for money tied up in the purchase or development of buildings (£0.9m in March 2009).

2.2 Restricted funds committed for use next year: £0.7m

Much of the income that YWCA receives each year is granted or donated to us for use on specific programmes or centres, and most of this is spent in the year it is received. At each year end some timing differences arise, when some money already received is for programmes that continue into next year. These funds were £0.7m at 31 March 2009.



3. Designated fund: £3.1m

The trustees have set aside £3.0m in a 'designated' fund for our fixed assets (mainly property and computers). This money is already tied up in the assets or will be used to fund planned expenditure on buildings over the next five years. The trustees have also set aside £0.1m for spending in Hull and its surrounding region.

4. Reserves: £2.6m

The trustees hold £2.6m in a general reserve, in accordance with YWCA's reserves policy.

Further details of the funds are provided in note 10 of the financial statements.

Reserves policy

In accordance with Charity Commission guidance, YWCA defines reserves as those funds which are available to spend because they are not endowments, not restricted, not tied up in fixed assets and not otherwise designated. The trustees review the reserves policy each year.

The trustees aim to hold sufficient reserves to fund between two and four months of planned activities for the forthcoming year. This is necessary so that we can provide consistent and uninterrupted services to young women, despite the unpredictability of our income.

On 31 March 2009 the reserve fund was £2.6m, which equates to four months' predicted expenditure, at the top end of the required range. The trustees expect to draw some funds from this reserve during the next two years.

Investment policy

The trustees reviewed the investment policy in March 2009.

Permanent endowment

Our permanent endowment funds are held in perpetuity to provide income to fund our charitable activities now and in the future. These funds aim to provide long-term above-inflation growth accepting reasonable levels of volatility in their underlying value. About 80% of these funds are invested in equities, with the remainder diversified across other types of investment. Long-term these funds are likely to produce returns of more than 3% above inflation.

Expendable endowment and restricted funds

Part of these funds will be needed to fund operations and investment programmes in the short-term. Where these funds will be required within the next year, the investment objective is to maximise income while protecting the capital value. All of this portion of the funds is held on short-term deposits and other cash-equivalent investments.

YWCA's expendable endowment and the majority of the restricted funds is not required in the next year and will continue to be held in the medium- to long-term to provide income for current activities. The objective for these funds is to maximise growth while earning income of 2.5%-3%, accepting some short- and medium-term volatility in their underlying value. About 75% of these funds are invested in equities, with the remainder diversified across other types of investment. In the medium-term these funds should produce returns of more than 2.5% above inflation.

It is our policy to avoid investment in pornography and in the sale and production of arms.

Investment management

Our investments are monitored by an investment committee, which meets four times a year. Most of our investments are managed by two investment management companies: Blackrock and Rensburg Sheppards. The investment managers work within our investment policy, and their appointment was reviewed in February 2008. The benchmarks for the UK equity funds during the year were the FTSE All Share Index and equivalent indices were used as benchmark for the other classes of investment. About 5% of the portfolio is invested in hedge funds through the Absolute Return Trust for Charities, managed by Cazenove, and 7.5% of the portfolio is invested in commercial property, partly through existing fund managers and partly by investing in the Property Income Trust for Charities, managed by Mayfair Capital Investment Management. During the year, YWCA made a small (2%) investment in a commodities fund managed by Schroders.



Investment performance

The twelve months to 31 March saw some of the most turbulent markets for many years, with the UK equity markets falling by over 30%. The diversification of our investments protected us from some of the market falls, and our two main portfolios fell by between 21% and 23%. In addition, both fund managers out-performed their benchmarks by between 1.5% and 3%, so off-setting some of the heavy market falls through good asset allocation and stock selection.

Over the last three years the performance of both fund managers have exceeded their benchmarks by up to 2%.

Between 1 April and 30 June 2009, stock markets recovered by about 5%, resulting in gains of about £1 million on our investments, although the economic backdrop remains challenging and markets are still volatile.

Kaupthing Singer & Friedlander (KSF)

On 8 October 2008, the Financial Services Authority (FSA) placed KSF into administration. KSF was a long-established UK merchant bank, regulated in the UK with a good credit rating, but owned by an Icelandic bank, Kaupthing. As part of its diversified investment portfolio, YWCA had £804,000 on deposit at KSF. YWCA is not covered by the FSA's Financial Services Compensation Scheme. In March 2009, the KSF Administrators reported that they estimate total distributions should be a minimum of 50p in the £. YWCA has therefore valued these deposits at £402,000 on 31 March 2009.

Governance and management

YWCA is managed by a board of trustees. Board members are trustees for the purposes of charity law and directors for the purposes of company law. The board of trustees is also trustee for the trusts consolidated with these financial statements.

We have places for 18 board members and two trainees who do not carry the responsibilities of trustees. On 31 March 2009 we had 15 members and no trainees. The board of trustees met six times during the year. At the AGM in October 2008, Christine Freshwater retired from the board. Christine had been a trustee since 1999 and chair of the board since 2004. Helen Wollaston was appointed as the new chair of the board.

The board has four sub-committees, each with specific terms of reference and delegated authority. The risk management committee oversees the systems and procedures to control financial and other areas of risk within the organisation, including health and safety. One member of the risk management committee is a member of the health and safety committee. The investment committee meets quarterly to review the performance of the portfolio and to meet our investment managers. It recommends our investment policy to the board. The nominations and remuneration committee manages recruitment of trustees and the remuneration of the senior staff. The income generation committee oversees the investment made in income generation.

Board members are recruited openly through advertisement. They are appointed by the board following interviews with the chair and other members of the nominations committee. Four new trustees were appointed in the year, following a skills audit, to ensure that an appropriate skills mix is maintained, and we are pleased to have recruited a new member from Wales and three others who bring invaluable business skills and experience to the Board. Training for trustees includes an annual away day and financial and investment training opportunities. Newly appointed trustees receive full induction training and arrangements are made for informal support from existing members.

The trustees delegate operational management to the senior management team. In November 2008, Sarah Payne took up the post of Chief Executive, taking over from Shān Nicholas who had been interim chief executive since November 2007. The trustees and a panel of young women interviewed a number of strong candidates for the post, and were delighted to appoint Sarah whose previous role had been Regional Commissioner for the National Offender Management Service in the South East of England. In July 2008, Pat McArdle started as Director of Services, bringing to YWCA her extensive experience in the charity sector.



YWCA is a member of YWCA of Great Britain, the trustee body for the wider YWCA family in Great Britain, encompassing our work, work in Scotland and work carried out by four independent YWCAs in England. YWCA of Great Britain co-ordinates and funds our participation in the European YWCA and is a member of World YWCA, whose purpose is to develop the leadership and collective power of women and girls around the world to achieve justice, peace, health, human dignity, freedom and a sustainable environment for all people. YWCA England & Wales manages the finances of YWCA of Great Britain on behalf of its trustees and acts as custodian of YWCA of Great Britain's assets which were £284,000 on 31 March 2009 (2008: £404,000).

Our commitment to diversity and staff

We want staff, trustees and young women at YWCA to reflect the diversity of women in society and in the local communities where we work. We aim to work in a way which encourages, values and celebrates difference, in accordance with our diversity policy.

We have a health and safety policy and a confidential and independent staff counselling service which also offers some legal advice. Our in-house surveyor is protected by an insurance policy for professional indemnity against liability.

Risk management

The board understands its responsibility for the development and implementation of a system of internal control and reviewing its effectiveness. The system that has been developed is designed to manage rather than eliminate the risk of failure to meet our business objectives and can therefore only provide reasonable and not absolute assurance against material mis-statement or loss. The main elements of YWCA's system of internal controls are:

- a risk-based internal audit process, which reviews the effectiveness of financial and other controls that are operated for the main risks faced by the charity
- experienced and suitably qualified staff who take responsibility for important organisational functions. Annual appraisals take place and a learning and development strategy ensures that we maintain standards of performance
- written financial procedures and delegated authority levels, and a comprehensive system of financial reporting against annual budgets and forecasts approved by the board.
- a planning process involving all levels of the organisation and a system of reporting against organisational targets as defined in the current business plan
- business cases for all major activities that include an assessment of risks and identification of mitigating actions
- occasional 'horizon-scanning' reviews by SMT and the Risk Committee of potential future risks.

By exercising these systems and controls, the board have identified that the main area of risk for the organisation is that YWCA may not achieve its ambitious plans to grow its income. The trustees are satisfied that the appropriate systems are in place to mitigate this and other major risks.



Responsibilities of the board of trustees

At its regular meetings throughout the year, the board of trustees has carefully considered a strategy for future development, the securing of long-term predictable income and raising public awareness and understanding of YWCA's work.

The charity's trustees are responsible for preparing the annual report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees, as directors of the company, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgments and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial information published on the charity's website or by other electronic means. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Each of the trustees confirms that so far as the trustee is aware, there is no relevant audit information of which the company's auditors are unaware; and the trustee has taken all steps that she ought to have taken as a trustee in order to make herself aware of any relevant audit information and to establish that the charity's auditors are aware of that information. This confirmation is given and should be interpreted in accordance with the provisions of s234ZA of the Companies Act 1985.

The Annual General Meeting will be held on 14 October 2009. The trustees will propose a resolution at the Annual General Meeting for the re-appointment of Buzzacott LLP as auditors of the charity.

For and on behalf of the board of trustees on 15 July 2009



Helen Wollaston
Chair of Trustees



Philip Parker
Company Secretary



Report of the independent auditors to the members of YWCA England & Wales

We have audited the financial statements on pages 14 to 28 which have been prepared under the historical cost convention, as modified by the inclusion of investments at market value, and in accordance with the accounting policies set out on pages 17 to 18.

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described on page 12, the trustees are responsible for the preparation of the trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We report to you whether in our opinion the information given in the trustees' report is consistent with the financial statements. We read other information, comprising only the list of pledged grants, appended to the report and financial statements and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent mis-statements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all information and explanations which we considered necessary to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material mis-statement, whether caused by fraud or other irregularity or error. In forming our opinion we evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended
- the financial statements have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the trustees' report is consistent with the financial statements.



Buzzacott LLP

Chartered Accountants and Registered Auditors, 12 New Fetter Lane, London, EC4A 1AG



STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2009

(Incorporating the Income & Expenditure Account)

| | Notes | Unrestricted Funds £'000 | Restricted Funds £'000 | Endowment Funds £'000 | TOTAL 2009 £'000 | TOTAL 2008 £'000 |
|--|-------|--------------------------------|------------------------------|-----------------------------|------------------------|------------------------|
| INCOMING RESOURCES | | | | | | |
| Incoming resources from generated funds: | | | | | | |
| Voluntary income | 2 | 500 | - | - | 500 | 588 |
| Activities for generating funds | | 62 | - | - | 62 | 81 |
| Investment income | 3 | 584 | 340 | - | 924 | 1,107 |
| Incoming resources from charitable activities: | | | | | | |
| Services | | - | 2,993 | - | 2,993 | 2,839 |
| Policy, research and campaigns | | - | 1 | - | 1 | 16 |
| Other incoming resources: | | | | | | |
| Net gain from disposal of fixed assets | | 949 | - | 84 | 1,033 | 359 |
| TOTAL INCOMING RESOURCES | | 2,095 | 3,334 | 84 | 5,513 | 4,990 |
| RESOURCES EXPENDED | | | | | | |
| Costs of generating funds | | 540 | 10 | 36 | 586 | 563 |
| Charitable activities: | | | | | | |
| Services | | 1,138 | 4,634 | - | 5,772 | 5,287 |
| Policy, research and campaigns | | 308 | 1 | - | 309 | 967 |
| Governance costs | | 170 | - | - | 170 | 171 |
| TOTAL RESOURCES EXPENDED | 5 | 2,156 | 4,645 | 36 | 6,837 | 6,988 |
| NET EXPENDITURE FOR YEAR | | (61) | (1,311) | 48 | (1,324) | (1,998) |
| Transfers between funds | | 1,234 | - | (1,234) | - | - |
| NET INCOMING/(OUTGOING) RESOURCES AFTER TRANSFERS | | 1,173 | (1,311) | (1,186) | (1,324) | (1,998) |
| OTHER RECOGNISED GAINS & LOSSES | | | | | | |
| Net loss on investments | | (500) | (1,105) | (4,849) | (6,454) | (1,740) |
| Gain on exchange and other movements | | - | - | - | - | 6 |
| NET MOVEMENT IN FUNDS | | 673 | (2,416) | (6,035) | (7,778) | (3,732) |
| FUNDS BROUGHT FORWARD AT 1ST APRIL 2008 | | 5,066 | 6,174 | 20,382 | 31,622 | 35,354 |
| FUNDS CARRIED FORWARD AT 31ST MARCH 2009 | 10 | 5,739 | 3,758 | 14,347 | 23,844 | 31,622 |

The net expenditure for the year above includes £84,000 of income and £9,000 of costs charged to the Permanent Endowment, (2008: income of £111,000 and costs of £14,000) and so the net result for the year as defined by the Companies Act is a loss of £1,399,000 (2008: £2,095,000).



BALANCE SHEET AS AT 31 MARCH 2009

| | Notes | 2009 | | 2008 | |
|-------------------------------------|-------|---------------|----------------------|---------------|----------------------|
| | | £'000 | £'000 | £'000 | £'000 |
| Fixed Assets | | | | | |
| Tangible assets | 6 | 2,462 | | 2,537 | |
| Investments | 7 | <u>19,791</u> | | <u>27,158</u> | |
| | | | 22,253 | | 29,695 |
| Current Assets | | | | | |
| Debtors | 8 | 576 | | 864 | |
| Cash at bank and in hand | | <u>1,492</u> | | <u>1,574</u> | |
| | | 2,068 | | 2,438 | |
| Less Creditors | | | | | |
| Amounts falling due within one year | 9 | <u>(477)</u> | | <u>(511)</u> | |
| Net Current Assets | | | 1,591 | | 1,927 |
| TOTAL NET ASSETS | | | <u>23,844</u> | | <u>31,622</u> |
| Funds Statement | 10 | | | | |
| Permanent endowment funds | | | 4,444 | | 5,710 |
| Expendable endowment funds | | | 9,903 | | 14,672 |
| Restricted funds | | | 3,758 | | 6,174 |
| Unrestricted funds: | | | | | |
| Designated funds | | 3,094 | | 3,027 | |
| General funds | | <u>2,645</u> | | <u>2,039</u> | |
| | | | 5,739 | | 5,066 |
| TOTAL FUNDS | | | <u>23,844</u> | | <u>31,622</u> |

The financial statements on pages 14 to 28 were approved by the Board of Trustees on 15 July 2009 and were signed on its behalf by:



Helen Wollaston
Chair of Trustees



Philip Parker
Company Secretary



CASHFLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2009

| | Notes | 2009 | | 2008 | |
|---|-------|----------|------------|----------|-----------|
| | | £'000 | £'000 | £'000 | £'000 |
| Net cash outflow from operating activities | A) | | (1,876) | | (1,710) |
| Capital expenditure and financial investment | | | | | |
| Purchase of tangible fixed assets | | (166) | | (520) | |
| Sales of tangible fixed assets | | 1,047 | | 502 | |
| Additions to fixed asset investments | | (15,728) | | (17,279) | |
| Disposal of fixed asset investments | | 16,981 | | 19,071 | |
| | | | 2,134 | | 1,774 |
| Increase in cash and net funds in the year | B) | | <u>258</u> | | <u>64</u> |

NOTES TO THE CASHFLOW STATEMENT

| A) | Reconciliation of net expenditure for the year to net cash outflow from operating activities | 2009 £'000 | 2008 £'000 |
|----|--|----------------|----------------|
| | Net expenditure for the year | (1,324) | (1,998) |
| | Net gains on sales of tangible fixed assets | (1,033) | (318) |
| | Depreciation of tangible fixed assets | 227 | 239 |
| | Exchange differences & other movements | - | 6 |
| | | <u>(2,130)</u> | <u>(2,071)</u> |
| | Working capital movements | | |
| | Debtors | 288 | 484 |
| | Creditors | (34) | (123) |
| | Net cash outflow from operating activities | <u>(1,876)</u> | <u>(1,710)</u> |

| B) | Analysis of net funds | 31st March 2008 £'000 | Cash flow £'000 | Other movements £'000 | 31st March 2009 £'000 |
|----|--------------------------|-----------------------------|--------------------|-----------------------------|-----------------------------|
| | Cash at bank and in hand | 1,574 | (82) | - | 1,492 |
| | Cash within investments | 2,041 | 340 | (402) | 1,979 |
| | | <u>3,615</u> | <u>258</u> | <u>(402)</u> | <u>3,471</u> |

The notes on pages 17 to 28 form part of these financial statements.



Notes to the Financial Statements For the Year Ended 31 March 2009

1 PRINCIPAL ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared in accordance with the following:

- applicable accounting standards and under the historical cost accounting rules, except for investments which have been included at revalued amounts.
- the Statement of Recommended Practice issued by the Charity Commissioners in 2005.
- the Companies Act 1985

Group accounts consolidating the charity and its subsidiaries, YWCA Trading Ltd and YWCA Nearly New Shop (Eastbourne) Ltd, are not produced as they would not be materially different from the charity's own accounts.

Income and expenditure

Income, including legacies, is recognised when the charity is entitled to receipt and the amount is reasonably certain, except when it has been received specifically for activities that will occur in future periods, when it is held on the Balance Sheet as deferred income.

Expenditure (which includes irrecoverable VAT) is included on an accruals basis.

On the Statement of Financial Activities the expenditure has been divided between charitable expenditure, costs of generating funds and governance costs. Support costs have been allocated across each of the three categories of expenditure on the basis of head count or direct expenditure, as appropriate. Governance costs include the costs of internal and external audit, preparation of the statutory accounts, trustee expenses and a proportion of the senior management team costs relating to the strategic management of the charity.

Costs of generating funds include all costs incurred by fundraising and income generation activities and in managing the investments.

Income from endowment funds is credited to unrestricted funds and applied for general purposes unless under the terms of the endowment such income must be used for specific purposes, in which case it is credited to the restricted funds. Income arising on assets held in restricted funds is credited to the relevant restricted fund.

Funds

YWCA receives and holds funds, a number of which are subject to restrictions. The balances and movements on these funds are categorised by type in the statement of financial activities, the balance sheet and relevant notes to the accounts.

Tangible fixed assets

Items bought for use over more than one year and that cost more than £1000 are capitalised as fixed assets and are depreciated on the following bases:

| | |
|--|--|
| Leasehold improvements | on a straight-line basis over the lease term |
| Fixtures and fittings | 10% on cost each year |
| Furniture and equipment | 20% reducing balance basis |
| Computer Systems and IT implementation | 25% on cost each year |
| Motor Vehicles | 20% on cost each year |

The estimated residual values of freehold properties are such that any depreciation is not considered material and therefore no depreciation is charged on these properties.



**Notes to the Financial Statements
For the Year Ended 31 March 2009 (continued)**

1 PRINCIPAL ACCOUNTING POLICIES (continued)

Investments

Investments held have been included at market value and the gain or loss on revaluation is included in the Statement of Financial Activities. Investments are continually revalued so that at any time throughout the year the investments are stated at their current market value.

Lease obligations

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged on a straight-line basis over the lease term.

Pensions

YWCA England & Wales contributes to money purchase schemes held by The Pensions Trust. The contributions are charged to the Statement of Financial Activities when due.

Taxation Status

The activities of YWCA England & Wales, which is a registered charity, are undertaken for charitable purposes only. As a result no provision for taxation has been made on the income and gains of the charity.

2 VOLUNTARY INCOME

| | 2009 £'000 | 2008 £'000 |
|-------------------|-----------------------|-----------------------|
| Individual donors | 344 | 474 |
| Legacies | 156 | 114 |
| | <u>500</u> | <u>588</u> |

Income from individual donors resulted mainly from investment in previous years in the individual donor programme. Investment in this programme continued during the year, with direct expenditure of £166,000.

3 INVESTMENT INCOME

| | 2009 £'000 | 2008 £'000 |
|---------------------------------|-----------------------|-----------------------|
| Interest receivable on deposits | 68 | 122 |
| Listed investment income | 856 | 985 |
| | <u>924</u> | <u>1,107</u> |



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

4 EMPLOYEE AND TRUSTEE INFORMATION

| The average number of persons employed during the year was: | Employees | |
|---|------------|------------|
| | 2009 | 2008 |
| Services | 187 | 181 |
| Policy, research and campaigns | 5 | 6 |
| Support and corporate activities | 37 | 37 |
| | <u>229</u> | <u>224</u> |

| As a result of contracted part-time working patterns, the average staff time employed during the year was equivalent to full time employees of: | Full Time Equivalents | |
|---|-----------------------|------------|
| | 2009 | 2008 |
| Services | 96 | 96 |
| Policy, research and campaigns | 5 | 5 |
| Support and corporate activities | 33 | 32 |
| | <u>134</u> | <u>133</u> |

| Staff costs (for the above persons): | 2009 | 2008 |
|--------------------------------------|--------------|--------------|
| | £'000 | £'000 |
| Wages and salaries | 3,812 | 3,769 |
| Social security costs | 347 | 320 |
| Other pension costs | 145 | 144 |
| | <u>4,304</u> | <u>4,233</u> |

One employee earned between £60,000 and £70,000 and pension contributions to money purchase schemes in respect of this employee were £5,903 (2008: no employee earned over £60,000).

No trustee received any remuneration from the Charity during the year (2008: nil).

Total expenses of £6,333 (2008: £4,173) were reimbursed to 11 members of the Board of Trustees (2008: 14). These expenses relate to the cost of attending board and sub-committee meetings and were reimbursed to the trustees as incurred.



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

5 ANALYSIS OF TOTAL RESOURCES EXPENDED and allocation of support costs

Costs for the year ended 31 March 2009

| | 2009 Direct expenditure net of support costs £'000 | Human resources & chief exec £'000 | Communication & IT £'000 | Finance £'000 | Other corporate costs £'000 | Total Resources Expended 2009 £'000 |
|-----------------------------------|---|--|--------------------------------|------------------|--------------------------------------|---|
| Costs of generating funds: | | | | | | |
| Voluntary income | 166 | 10 | 8 | 8 | 4 | 196 |
| Investment management | 48 | - | - | 2 | - | 50 |
| Charitable activities | 260 | 31 | 24 | 13 | 12 | 340 |
| | 474 | 41 | 32 | 23 | 16 | 586 |
| Charitable activities: | | | | | | |
| Services | 3,917 | 780 | 593 | 198 | 284 | 5,772 |
| Policy, research and campaigns | 248 | 23 | 17 | 13 | 8 | 309 |
| Governance costs | 153 | 4 | 3 | 8 | 2 | 170 |
| | 4,792 | 848 | 645 | 242 | 310 | 6,837 |

Costs for the year ended 31 March 2008

| | 2008 Direct expenditure net of support costs £'000 | Human resources & chief exec £'000 | Communication & IT £'000 | Finance £'000 | Other corporate costs £'000 | Total Resources Expended 2008 £'000 |
|-----------------------------------|---|--|--------------------------------|------------------|--------------------------------------|---|
| Costs of generating funds: | | | | | | |
| Voluntary income | 182 | 10 | 8 | 9 | 4 | 213 |
| Investment management | 66 | - | - | 3 | - | 69 |
| Charitable activities | 224 | 21 | 18 | 10 | 8 | 281 |
| | 472 | 31 | 26 | 22 | 12 | 563 |
| Charitable activities: | | | | | | |
| Services | 3,790 | 600 | 465 | 202 | 230 | 5,287 |
| Policy, research and campaigns | 876 | 23 | 18 | 41 | 9 | 967 |
| Governance costs | 156 | 4 | 2 | 8 | 1 | 171 |
| | 5,294 | 658 | 511 | 273 | 252 | 6,988 |

Governance costs included auditors' remuneration in respect of the statutory audit of £21,000 (2008: £21,000), excluding VAT. The auditors were also paid £1,600 (2008: £500) for auditing grant claims and £4,700 (2008: £1,750) for VAT and tax services.

Allocations:

Human Resources, Chief Executive, Communications & IT expenditure and other corporate costs are allocated on the basis of employee numbers.

Finance costs are allocated on the basis of direct expenditure.



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

6 TANGIBLE FIXED ASSETS

| | Properties and Leasehold Improvements £'000 | Furniture and Fittings Equipment and Vehicles £'000 | 2009 Total £'000 | 2008 Total £'000 |
|------------------------------------|--|---|---------------------|---------------------|
| Cost | | | | |
| At 1st April 2008 | 1,777 | 3,546 | 5,323 | 5,183 |
| Additions | 32 | 134 | 166 | 520 |
| Disposals | (18) | (148) | (166) | (380) |
| At 31st March 2009 | <u>1,791</u> | <u>3,532</u> | <u>5,323</u> | <u>5,323</u> |
| Depreciation | | | | |
| At 1st April 2008 | 37 | 2,749 | 2,786 | 2,743 |
| Charge for year | 24 | 203 | 227 | 239 |
| Eliminated in respect of disposals | (4) | (148) | (152) | (196) |
| At 31st March 2008 | <u>57</u> | <u>2,804</u> | <u>2,861</u> | <u>2,786</u> |
| Net Book Value | | | | |
| as at 31st March 2009 | <u><u>1,734</u></u> | <u><u>728</u></u> | <u><u>2,462</u></u> | |
| As at 31st March 2008 | <u><u>1,740</u></u> | <u><u>797</u></u> | | <u><u>2,537</u></u> |
| Properties comprise: | | | | |
| | 2009 | | 2008 | |
| | £'000 | | £'000 | |
| Freeholds | 1,417 | | 1,394 | |
| Leaseholds | 317 | | 346 | |
| | <u><u>1,734</u></u> | | <u><u>1,740</u></u> | |



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

7 INVESTMENTS

| | 2009 | | 2008 | |
|--------------------------------|-----------------------|----------------------|-----------------------|----------------------|
| | Market Value £'000 | Cost £'000 | Market Value £'000 | Cost £'000 |
| FIXED INTEREST INVESTMENTS | | | | |
| British government investments | 615 | 550 | 1,332 | 1,264 |
| Other UK listed investments | 865 | 1,066 | 297 | 309 |
| Overseas listed investments | 128 | 128 | 314 | 359 |
| | <u>1,608</u> | <u>1,744</u> | <u>1,943</u> | <u>1,932</u> |
| OTHER INVESTMENTS | | | | |
| UK listed investments | 16,201 | 19,038 | 23,171 | 22,326 |
| Overseas listed investments | 3 | 2 | 3 | 1 |
| | <u>16,204</u> | <u>19,040</u> | <u>23,174</u> | <u>22,327</u> |
| TOTAL NON-CASH INVESTMENTS | <u>17,812</u> | <u>20,784</u> | <u>25,117</u> | <u>24,259</u> |
| CASH DEPOSITS | 1,979 | 2,381 | 2,041 | 2,041 |
| TOTAL INVESTMENTS | <u>19,791</u> | <u>23,165</u> | <u>27,158</u> | <u>26,300</u> |

RECONCILIATION OF MARKET VALUE

| | |
|---|----------------------|
| | £'000 |
| At 1st April 2008 | 27,158 |
| Disposals proceeds | (16,981) |
| Additions to listed investments | 15,728 |
| Net additions to investment cash balances | 340 |
| Net loss on investments | <u>(6,454)</u> |
| Market Value at 31st March 2009 | <u>19,791</u> |

All the listed investments are quoted on a recognised stock exchange.

As part of its strategy to diversify its investments, YWCA holds between 15% and 20% of its portfolio in overseas equities and up to 10% in property and hedge funds and under 5% in commodities. The majority of these are held through funds and investment companies which are themselves UK listed investments, and are shown as such in the above analysis.

YWCA held £804,000 of deposits at Kaupthing Singer & Friedlander (KSF) when it was placed in administration on 8th October 2008. YWCA is not covered by the FSA's Financial Services Compensation Scheme. In March 2009, the KSF Administrators reported that they estimate total distributions should be a minimum of 50p in the £. YWCA has therefore valued these deposits at £402,000 at 31st March 2009.



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

| 8 DEBTORS | 2009 | 2008 |
|--------------------------------------|-------------------|-------------------|
| | £'000 | £'000 |
| Grant debtors | 474 | 590 |
| Other debtors | 20 | 35 |
| Prepayments and accrued income | 82 | 239 |
| | <u>576</u> | <u>864</u> |
| Debtors due within one year | <u><u>576</u></u> | <u><u>864</u></u> |
| | | |
| 9 CREDITORS | 2009 | 2008 |
| | £'000 | £'000 |
| Amounts falling due within one year: | | |
| Operating creditors | 121 | 149 |
| Deferred income | 21 | 86 |
| Other creditors & accruals | 239 | 186 |
| Taxation and social security payable | 96 | 90 |
| | <u>477</u> | <u>511</u> |
| | <u><u>477</u></u> | <u><u>511</u></u> |



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

10 FUNDS

| SUMMARY | At 31st March 2008 £'000 | Income £'000 | Expenditure £'000 | Transfers £'000 | Other Recognised Losses £'000 | At 31st March 2009 £'000 |
|-----------------------------------|-----------------------------------|-----------------|----------------------|--------------------|--|-----------------------------------|
| Permanent Endowment: | | | | | | |
| Greater London & Home Counties | 5,505 | - | (9) | - | (1,300) | 4,196 |
| Central | 173 | 1 | - | - | (38) | 136 |
| Welsh | 32 | 83 | - | - | (3) | 112 |
| Total Permanent Endowments | 5,710 | 84 | (9) | - | (1,341) | 4,444 |
| Expendable Endowment | 14,672 | - | (27) | (1,234) | (3,508) | 9,903 |
| Total Endowments | 20,382 | 84 | (36) | (1,234) | (4,849) | 14,347 |
| Restricted funds: | | | | | | |
| Greater London & Home Counties | 786 | 186 | (166) | - | (90) | 716 |
| Central | 1,257 | 47 | (470) | - | (285) | 549 |
| North | 355 | 7 | (149) | - | (47) | 166 |
| South West | 65 | - | - | - | - | 65 |
| National | 3,196 | 76 | (1,234) | - | (517) | 1,521 |
| Other Funds | 515 | 3,018 | (2,626) | - | (166) | 741 |
| Total Restricted funds | 6,174 | 3,334 | (4,645) | - | (1,105) | 3,758 |
| Designated funds: | | | | | | |
| Fixed Asset Fund | 2,940 | - | - | 64 | - | 3,004 |
| Fund for Hull and region | 87 | 3 | - | - | - | 90 |
| Total Designated Funds | 3,027 | 3 | - | 64 | - | 3,094 |
| General Funds | 2,039 | 2,092 | (2,156) | 1,170 | (500) | 2,645 |
| Total Unrestricted Funds | 5,066 | 2,095 | (2,156) | 1,234 | (500) | 5,739 |
| Total Funds | 31,622 | 5,513 | (6,837) | - | (6,454) | 23,844 |

Income from endowment funds is credited to unrestricted funds in the Statement of Financial Activities, and applied for general purposes unless under the terms of the endowment such income must be used for specific purposes, in which case it is credited to the restricted funds.

Income arising on assets held in restricted funds is credited to the relevant restricted funds.



Notes to the Financial Statements For the Year Ended 31 March 2009 (continued)

10 FUNDS (continued)

Permanent Endowment and Restricted Funds

All Permanent Endowment funds and all Restricted Funds with geographical limitations were created by a cy-pres scheme approved by the Charity Commission in January 2000. Under the scheme YWCA England & Wales must ensure that the Funds are, at all times, identifiable and segregated from, and not mixed with, any other funds held by the charity.

The restricted funds are used to support our work with young women through local projects in the relevant geographical area.

Expendable Endowment Fund

This fund holds the money generated from the sale of housing projects not subject to trusts. The Trustees invested £1.2 million of this fund to develop the organisation, but have decided that the remaining endowments must remain fully invested to protect YWCA's income streams and maximise capital growth as and when the economy and equity markets recover.

Other Restricted Funds include:

Small individual trusts - these are funds that can only be spent on specific purposes. Income is treated as restricted.

Big Lottery Fund- restricted income for the year includes the following grants: -

- £30,363 from Young People's Fund for Wolverhampton; £11,749 was carried forward from 2007-08. £36,996 of this grant was spent during the year ended 31st March 2009.

- £45,209 from Young People's Fund for Kirkby; £12,431 was carried forward from 2007-08. £ 38,223 of this grant was spent during the year ended 31st March 2009.

- £70,264 from BLF-People & Places for Cwmafan; £26,582 of this grant was carried forward from 2007-08. £58,340 of this grant was spent during the year ended 31st March 2009.

The remainder of all the above grants will be spent in next financial year.

- £718 from Young People's Fund-National. All of this was spent during the year ending 31st March 2009.

- £16,850 from Young People's Fund for West Kent was carried forward from 2007-08. This was spent during the year.

Restricted income for the year includes a strategic grant of £219,000 from the Department for Children, School and families under the CYPF grant programme. The purpose of the grant is to initiate and lead on partnerships to support local voluntary organisations and influence policy development and strategic planning of services by Children's Trusts, strengthen user participation and improve internal quality and information systems.

Designated Funds

The Fixed Asset fund includes the capital we have tied up in fixed assets that are not part of the regional restricted trusts. The fund also includes the future capital costs of maintaining the buildings.

The fund for Hull arose in 2006 when the remaining assets of YWCA Hull, an independent charity that had ceased activity, were transferred to YWCA England & Wales. The Trustees intend to use these funds for work in Hull and its surrounding region.



Notes to the Financial Statements For the Year Ended 31st March 2009 (continued)

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2009 | | | | |
|---|--------------------------------|------------------------------|--|--|-------------------------|
| | Unrestricted Funds £'000 | Restricted Funds £'000 | Expendable Endowment Fund £'000 | Permanent Endowment Funds £'000 | Total Funds £'000 |
| Fund Balances at 31st March 2009 are represented by: | | | | | |
| Tangible Fixed Assets | 1,525 | 931 | - | 6 | 2,462 |
| Investments | 3,019 | 2,444 | 9,903 | 4,425 | 19,791 |
| Net Current Assets | 1,195 | 383 | - | 13 | 1,591 |
| Total Net Assets | 5,739 | 3,758 | 9,903 | 4,444 | 23,844 |

Unrealised losses on investments included above:

| | Unrestricted Funds £'000 | Restricted Funds £'000 | Expendable Endowment Fund £'000 | Permanent Endowment Funds £'000 | Total Funds £'000 |
|---|--------------------------------|------------------------------|--|--|-------------------------|
| Unrealised gains at start of the year | 32 | 180 | 551 | 95 | 858 |
| Gains/(losses) on sales during the year on historical cost | (282) | 519 | 1,390 | 595 | 2,222 |
| Net losses on revaluation in the current year | (500) | (1,105) | (3,508) | (1,341) | (6,454) |
| Unrealised losses at end of the year | (750) | (406) | (1,567) | (651) | (3,374) |

Results on historical cost basis:

| | 2009 £'000 | 2008 £'000 |
|---|---------------|---------------|
| Net outgoing resources | (1,324) | (1,998) |
| Gains on sales during the year on historical cost | 2,222 | 1,529 |
| Net movement in funds on historical cost basis | 898 | (469) |



For the Year Ended 31 March 2009 (continued)**12 FUTURE COMMITMENTS**

| Capital | 2009 | 2008 |
|--|--------------|--------------|
| | £'000 | £'000 |
| Capital expenditure that has been authorised by the Board of Trustees but has not yet been contracted for: | <u>1,298</u> | <u>971</u> |

Revenue

YWCA has future annual revenue commitments in the ordinary course of business for the payment of operating lease rentals as follows:

| | | <u>2009</u> | <u>2008</u> |
|----------------------|-----------------|-----------------------------|-----------------------------|
| | | Land & Buildings | Land & Buildings |
| | | £'000 | £'000 |
| Leases which expire: | Within one year | 131 | 9 |
| | 1 – 5 years | - | 94 |
| | Over 5 years | <u>19</u> | <u>18</u> |
| | | <u><u>150</u></u> | <u><u>121</u></u> |

The net movement in funds in the Statement of Financial Activities is stated after operating lease charges and associated costs totalling £193,000 (2008: £187,000).

Contingent Liabilities - Pensions

YWCA participates in the Pensions Trust's Growth Plan. The Growth Plan is a multi-employer pension Plan which is in most respects a money purchase arrangement but it has some guarantees. Contributions paid into the Growth Plan up to and including September 2001 were converted to defined amounts of pension payable from Normal Retirement Date. It is possible that a buy-out debt might arise if YWCA were to cease participation in the Plan, but the likelihood of this is considered remote. If it were to arise, the amount of this debt would depend on many factors including total Plan liabilities, Plan investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation and the insurance buy-out market. In May 2009, Pensions Trust estimated that YWCA would have been liable for approximately £2.8 million if YWCA had left the scheme in September 2008. They also estimate that this liability may have increased by 50% between September 2008 and March 2009.

YWCA had 77 active members of the Growth Plan at the balance sheet date. YWCA continues to offer membership of the Plan to its employees.



**Notes to the Financial Statements
For the Year Ended 31 March 2009 (continued)**

13 RELATED PARTY TRANSACTIONS AND SUBSIDIARY UNDERTAKINGS

YWCA of Great Britain is a separate charity (registration number 249895) through which YWCA entities in Great Britain coordinate their activities with each other and with the European and World YWCA movements. As the largest member of YWCA GB, YWCA England & Wales holds YWCA GB's funds on trust and manages YWCA GB's finances. At 31 March 2009, net assets of YWCA GB of £284,000 were held by YWCA England & Wales.

YWCA England & Wales is the sole owner of two dormant companies, both registered in England:

YWCA Trading Ltd (registration number 1473103) had debit reserves of £5,079 at 31 March 2009, which are included in the unrestricted funds of the charity. This represents the amount owed by the trading company to YWCA England & Wales.

YWCA Nearly New Shop (Eastbourne) Ltd (registration number 1473103) had reserves of £4,020 at 31 March 2009, which are also included in the unrestricted funds of the charity. No amounts are owed by the subsidiary to YWCA England & Wales.

YWCA England & Wales is Trustee of Women's Link, registered charity 209287, which works with women in London. The management committee of Women's Link decided to cease operation in February 2009 due to lack of funding. Women's Link is expected to be able to meet its liabilities from its remaining assets, with any balance of assets distributed to other charities who support women in London. Women's Link will then be wound up and removed from the charity register.

14 CONSTITUTION AND STATUS

The Company is incorporated under the Companies Act and is a registered charity (Number 217868). The liability of the members of the Company is limited by guarantee to £1 per member. At 31st March 2009 their total liability amounted to £98 (2008 - £105)



Appendix to the Financial Statements For the Year Ended 31 March 2009

The following pages do not form part of the audited financial statements

Pledged Grants

The following grants were amongst those pledged to the YWCA England & Wales during the financial year ended 31st March 2009:

| | £ |
|---|----------|
| Abbey Charitable Trust – Northampton | £15,643 |
| Acton High School – London West | £2,000 |
| Austin Hope Pilkington's – St Helens | £3,000 |
| Barking & Dagenham PCT – London East | £35,520 |
| Barking & Dagenham Youth Opportunities/Capital Fund – London East | £19,388 |
| Big Lottery Fund Grant- Young People's Fund. Peer Mentoring & Befriending project- Wolverhampton | £40,483 |
| Big Lottery Fund Grant- Young People's Fund National. A Voice For Young Women | £718 |
| Big Lottery Fund Grant- People & Places- Cwmafan | £70,264 |
| Big Lottery Fund Grant- Young People's Fund- Outreach Project- Kirkby | £45,209 |
| Black Country Connexions (CIF Fund) – Warstones | £14,655 |
| Browne Jacobson Charitable Trust – Nottingham | £1,500 |
| Burns Pet Food – Cwmafan | £200 |
| Careers South West Ltd (formally Connexions) – Plymouth | £2,879 |
| Connexions – London East | £14,469 |
| Connexions – Northampton | £56,000 |
| Connexions Community Chest Fund – West Kent | £23,500 |
| Connexions Doncaster - Doncaster | £113,981 |
| Constance Travis Trust - Northampton | £5,000 |
| Cornwall County Council, Childrens and Young Peoples Partnership Support Team – Truro | |
| DEFRA: COMMA, Aggregates Levy Sustainability Fund – West Kent | £5,574 |
| Department of Health- Women's Health and Equalities Consortium | £200,000 |
| Department of Children Schools and Families- CYPF Grant | £219,000 |
| Department for Work and Pensions - Doncaster | £13,223 |
| Doncaster Metropolitan Borough Council - Doncaster | £123,000 |
| Doncaster PCT - Doncaster | £44,000 |
| Doncaster PCT Healthy Living Fund – Doncaster | £69,761 |
| Equality and Human Rights Commission | £19,967 |
| ESF Convergence Funding through Cornwall Youth Work Partnership and Cornwall & Isles of Scilly Learning Partnership – Truro | |
| European Social Fund – Kirkby | £11,222 |
| European Social Fund – St Helens | £11,200 |
| Eveson Trust – Bilston | £5,000 |
| Foundation Housing – Doncaster | £237,000 |
| Halton and St Helens PCT – St Helens | £60,000 |
| Haramead Trust – Northampton | £5,000 |
| Health Turnaround – Doncaster | £123,998 |
| Health Turnaround – Doncaster | £37,422 |
| Health Turnaround – Doncaster | £42,192 |
| Help a London Child – London West | £2,000 |
| Henry Smith Charity – Personal Development Project- Northampton | £20,000 |



Appendix to the Financial Statements For the Year Ended 31 March 2009 (continued)

Pledged Grants (continued)

| | £ |
|---|---------|
| Highfield School – Warstones | £3,525 |
| Inclusion Support Services – St Helens | £16,225 |
| Jack Petchey Fund – London East | £1,900 |
| John Moores Foundation – Kirkby | £11,400 |
| KCC PAYP – West Kent | £2,294 |
| KCC: Youth Opportunity Fund – West Kent | £6,564 |
| Kent County Council Youth Service – West Kent | £6,500 |
| Kent County Council: Community Chest for Extended School Services – West Kent | £2,184 |
| Kent People’s Trust – West Kent | £2,500 |
| Knowsley Housing Trust - Kirkby | £15,133 |
| LBE Children’s Fund – London West | £16,400 |
| LBE Grants Unit – London West | £1,200 |
| LBE Social Services – London West | £25,025 |
| LBE Teenage Pregnancy Unit – London West | £15,000 |
| LBE TPU Manager Support – London West | £2,983 |
| LBE TPU/LSC – London West | £6,500 |
| LBE YOF Fund – London West | £4,333 |
| LBE Youth & Connexions – London West | £51,000 |
| LBE Youth Service – London West | £2,790 |
| Learning Skills Council - Doncaster | £7,274 |
| Learning Skills Council - Kirkby | £15,221 |
| Learning Skills Council - London West | £49,000 |
| London Borough Barking and Dagenham – London East | £13,000 |
| NCC Small Grants – Northampton | £10,000 |
| NCC Small Grants – Northampton | £15,000 |
| NCLP – Plymouth | £7,385 |
| Neighbourhood Renewal Fund - Doncaster | £14,792 |
| Neighbourhood Renewal Fund - Doncaster | £4,888 |
| Neighbourhood Renewal Fund – London West | £11,000 |
| NHS Mystery Shopper – Northampton | £10,000 |
| NHS Youth Involvement – Northampton | £4,000 |
| Nord Anglia – London West | £3,855 |
| Northampton Borough Council Money4Youth – Northampton | £4,000 |
| Northamptonshire County Council – Northampton | £9,046 |
| Nottinghamshire City PCT – Nottingham | £3,000 |
| Nottingham City PCT – Nottingham | £8,071 |
| Nottingham City Teenage Pregnancy Partnership – Nottingham | £5,000 |
| Nottingham City Youth Bank – Youth Opportunity Fund – Nottingham | £3,150 |
| Parenting Fund – Bristol | £48,006 |
| Paul Hamlyn Foundation | £26,085 |
| PAYP – Bristol | £3,649 |
| PAYP – Bristol | £3,850 |
| PAYP – Warstones | £15,350 |
| Phoenix Study Centre – London West | £4,500 |
| Pilkington Charities Fund- Chill Group- St. Helens | £10,000 |
| Portishead Nautical Fund – Bristol | £1,000 |



Appendix to the Financial Statements For the Year Ended 31 March 2009 (continued)

Pledged Grants (continued)

| | £ |
|---|----------|
| Prevention Through Learning Partnership – Northampton | £3,500 |
| Plymouth City Council – Youth Service | £23,870 |
| Rainford Trust – St Helens | £500 |
| Ravensdale Trust – St Helens | £2,000 |
| Roger Vere Foundation – Northampton | £1,000 |
| Sefton Youth Service – St Helens | £1,754 |
| St Helens College – St Helens | £6,220 |
| Teenage Pregnancy Strategy - Kirkby | £18,000 |
| Terence Higgins Trust – Bristol | £994 |
| The City Bridge Trust- Sex and Relationships education- London East | £36,500 |
| Tonbridge & Malling Borough Council – West Kent | £12,000 |
| Tonbridge & Malling Borough Council: VCS Grants – West Kent | £2,700 |
| Total LBE Funding – London West | £125,231 |
| Tunbridge Wells Borough Council – West Kent | £4,432 |
| UFI - West Kent | £7,500 |
| v. Young Women Can Achieve Project | £48,986 |
| WA Handley – St Helens | £2,000 |
| Wates Foundation- Responsible Citizens Programme- London East | £15,000 |
| Welsh Assembly Government – International Women’s Day Grant - Cwmafan | £2,500 |
| Welsh Assembly Government | £2,500 |
| Wolverhampton Learning Partnership YP@C – Warstones | £19,187 |
| Wolverhampton Learning Partnership YP@C – Warstones | £57,562 |
| Working Neighbourhood Fund – St Helens | £40,000 |
| Youth Opportunity Fund (Connexions) – Bristol | £3,951 |

